

EUREKA FIRE COMMISSIONERS MEETING

DATE: July 10, 2008

The Eureka Fire Commissioners meeting was called to order at 1900 by Chairman Steve Hoffmann. Those present were Commissioners Loren McKee and Tad Cowell, Chief Ruffcorn, Larry Padberg, Cynthia Hoffmann, Sara Winona and Mel OpBroek
Welcome to delegates, visitors and guests.

MINUTES:

The minutes of the 6/18/2008 meeting were available to each commissioner in hardcopy and were carefully reviewed. Tad Cowell moved to approve the minutes, Loren McKee seconded. Unanimous.

TREASURER'S REPORT:

Secretary reported that the June 2008 Treasurers report reflected \$249,686.91 in the expense fund and \$30,533.36 in the reserve funds. The July 2008 bills totaled \$7022.41

APPROVAL OF BILLS:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. The bills for the current month were \$7022.41 they were reviewed and an itemized breakdown was provided. Secretary asked commissioners to sign voucher. Tad Cowell moved to approve bills as presented, seconded by Loren McKee. Unanimous.

PETTY CASH ACCT:

The total petty cash account totaled \$187.00. With expenditures at Staples for \$24 shipping to return Jotto Desk, \$103 to Postmaster for PO Box annual rent and 500 penny stamps for postage increase, and \$60 to Board of Volunteer Firefighters for disability for B Hale and D Stone.

INVESTMENT CD'S:

Secretary will invest all expense and reserve funds minus the June bills for a total of \$ 273,100. Steve Hoffmann moved to approve investment of money as presented, seconded by Tad Cowell. Unanimous.

CHIEF'S REPORT:

- Chief Ruffcorn has obtained washer and dryer for station 33, still working on hot water heater.
- Completed updated mutual aid policy between D7 & D3. Now able to share personal without each district being toned out, but does not include driving another district's apparatus. Offer to sign agreement will be made with dist # 1 as well.
- Working on passport accountability for our district for helmets and trucks
- CAF 39 at General Fire will be in shop by 15th and start production.
- Chief Ruffcorn, advised he will be purchasing 2 new radios, commissioners advised to stay with same brands to keep things uniform. Chief advised of some new technological changes that may require a brand change.

OFFICER'S REPORT:

- Aaron Hoffmann updated commissioners on G33. It is up and operating to fight fire, has several small finishing touches that will be done after harvest/fire season.
- The pump on G31 has been replaced with new spare on hand, and G32 has received the old parts from G31 to keep it in service. A new pump has been ordered to keep all trucks in service during fire season.
- Aaron addressed communication difficulties he felt with Chief about responsibilities at station 33 and vehicles located there.

DISTRICT BUSSINESS:

OLD:

Concerns that T34 is still not operating at a road legal status were addressed. More work will be done on it this winter to ensure all requirements are met. Surge Busters purchased for tank do not fit through hole, Loren will cut hole in tank and put 2 inch nipple and put on scale. Aaron concerned about cutting hole in tank for resale value and would like to try to get through man hole with surge busters.

NEW:

- Larry Padberg shared that the mayor of Vista Hermosa has been translating for him on EMS calls when needed. Commissioners and Chief decided it was not necessary to make a formal agreement for this situation as dispatch also provides a service if needed for translation.

MISCELLANEOUS:

- Mel OpBroek advised that the district would benefit from purchasing a lift for mechanic duties and will research prices, etc. He also informed the meeting of his need for tires on service vehicle 36 and will possibly have D1 share costs.
- Chief Ruffcorn addressed issue of his role as chief and does not feel that he has been given authority to make many daily decisions. He would like the role to be clarified. Steve discussed management styles and skills and advised Aaron and Jim not to micro manage each other. Both are passionate about what they feel needs to be done in district.

EXECUTIVE SESSION:

Not needed

| There being no further business or comments, the meeting adjourned at 21:13 hours