

EUREKA FIRE PROTECTION DISTRICT NO. 3

COMMISSIONERS MEETING

JULY 9, 2009

768 Hoffman Rd Prescott, WA 99348

MINUTES OF MEETING

CALL TO ORDER: The Eureka Fire Commissioners meeting was called to order at 19:03 by Chairman Steve Hoffmann.

PRESENT: Steve Hoffmann, Loren McKee, Tad Cowell, Jim Ruffcorn, Sara Winona, Aaron Hoffmann, Larry Padberg, & Manual Almanzar.

ADDITIONAL AGENDA ITEMS: Tad Cowell requested that Radio Number be placed under new business. Loren McKee Requested EMT money be placed under old business.

MINUTES OF PREVIOUS MEETING: Approved by Tad Cowell, seconded by Loren McKee.

TREASURER'S REPORT: Amounts as follows: Reserve \$31, 023.90, Expense \$181,613.81; No Petty Cash Activity.

REVIEW & APPROVAL OF CURRENT BILLS: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. June Bills totaled \$23,704.30. Amount approved by Loren McKee, seconded by Tad Cowell.

INVESTMENT CD'S: Secretary reports trade tickets are up to 1% from previous .5%. All expense and reserve monies will be reinvested with county treasurer after all bills are paid for June.

CHIEF'S/OFFICER'S REPORT:

- Update of Vehicles by Aaron Hoffmann
 - G33 broken rear window from nozzle, being replaced
 - Putting Lights on T35, Larry Padberg helping
 - Pump Seal out on G37, just leaking

- General Update by Chief Ruffcorn
 - John Batalla off of Department. Still needs to return pager charger and spare battery.
 - Chief Ruffcorn shared interest in state mobilization to make money for district. Would require 1 vehicle and 2 volunteers. Commissioners liked idea, but felt not enough manpower and vehicles at this time for district to spare. Would consider sending tender at later date after policy is put into effect regarding state mobilization.
 - Radios for vehicles arrived and will be installed around July 20th through College Place – county-wide Grant.

DISTRICT BUSINESS:

OLD BUSINESS:

- Loren McKee concerned about money being paid to future EMS training. Policy was reviewed in SOPs and it was decided policy is adequate by all commissioners.
- Copies of SOPs were distributed to commissioners and will be reviewed in detail at next months' meeting.
- Secretary shared concern of line item budget overages and will review in detail next month.
- Balance owed on sale of G38 to D7 has been received.

NEW BUSINESS:

- Sara Winona would like to implement a Purchase Order system to make budgeting and financial matters run more effectively for future audits. Will talk with other neighboring district secretaries and bring info next month.
- Tad Cowell would like to be issued a radio number by D3, it was decided he would remain 1404 from Search and Rescue as long as possible and a number will be revisited at later date.
- Aaron Hoffmann & Sara Winona joining D1 in order to drive their rescue vehicle on a regular basis, both will have EMT certification soon.
- Steve Hoffmann disputed the placement of large volume nozzles on grass trucks and shared information discovered that pump capacity is unable to accommodate large volume nozzles.

MISCELLANEOUS:

- Run Update for YTD:
 - 57 total calls
 - 48 EMS
 - 8 Fire
 - 1 other
- Loren moved district purchases 5 CPR manikins, Tad Cowell seconds. Plan to purchase baby manikins next year for training purposes.

EXECUTIVE SESSION: called by Chairman, Steve Hoffmann.

ADDITIONAL COMMENTS AND INFORMATION: None

CITIZENS COMMENTS AND BUSINESS: None

ADJORNMENT: There being no further business or comments the meeting was adjourned at 21:34

Respectfully submitted,

Secretary

Chairman